INVITATION TO THE
3GPP RAN5#86 (FEB 17-21, 2020)
MEETINGS AT PUNE, INDIA

Dear Colleagues,

On behalf of the **Indian Friends of 3GPP (IF3)** and the **Cellular Operators Association of India (COAI)**, I am pleased to invite you to the **3GPP RAN5#86 meeting in Pune, India**.

The meeting will be held at the **Sheraton Grand Pune Bund Garden Hotel**. A block of rooms has been reserved for 3GPP delegates at discounted rates, which includes breakfast, lunch, internet, F&B discounts, and several other benefits. Please refer to the general meeting information section of this document for room inclusions and registration details. The cut-off date for hotel booking is 18:00 Hrs. IST on **10 Jan. 2020**.

The following information is important, and we thank you in advance for reading this section and complying with our requests:

1. Your stay at the hotel involves a negotiated rate that includes breakfast, lunch, internet, F&B discount, and several other aspects. This was possible with the hosts guaranteeing a minimum number of rooms.
2. Please make your reservations and stay at the meeting hotel, by booking your room using the reservation link provided by the hosts to ensure that the hotel knows that you are with our group. This is essential for the meeting hosts to arrange meeting spaces, along with Internet, Audio Visual equipment and other business equipment, as well as services for the attendees to have a productive and successful meeting, which enables everyone to do their job at a reduced cost to their company.
3. Our ability to sustain hosting 3GPP meetings in India is significantly dependent on meeting attendees supporting the meeting hosts by staying at the contracted meeting hotel under the appropriate provisions. Corporate rates or internet reservations outside of the block do not achieve the goal of supporting the meeting or the host. Neither do they provide the allowances negotiated by the hosts.

For details on how 3GPP meetings are structured and hosted, please refer to the 3GPP website.

In addition to making your hotel reservation, it is also very important to register for the meeting on the 3GPP website. This provides the MCC and meeting planners with important planning information. Please be sure to print your name badge prior to the meeting. Name badges are no longer provided at the meetings. Meeting directions and general information are provided in the following pages of this invitation.

We are looking forward to seeing you in Pune.

Sincerely,
Sunder Singh Poriya
On behalf of the **IF3** and **COAI**

Host of the meeting:
The Indian Friends of 3GPP (IF3) and the COAI
Indian Friends of 3GPP comprises Ericsson India, Huawei India, Intel India, Nokia India, Qualcomm India, Samsung India and ZTE India.

General Meeting Information

Meeting and Dates:
3GPP RAN5#86 Feb 17-21, 2020
The meeting will **start on Monday, 17 Feb at 09:00 and ends on Friday, 21 Feb (closing time to be announced by the Chair)**.

Meeting contacts:
Mr. Sunder Singh Poriya, will represent the IF3 Secretariat, and can be contacted at the coordinates below.
Phone +91 11 2344 0207
Cell +91 94 5768 4532 (preferred)
Fax +91 11 2334 9276
Email if3@coai.in
[We encourage sending an email, with subject "**IF3 Meeting Feb 2020 Pune**" to receive the fastest response]

Mr. Poriya will be the first point of contact for any meeting related assistance (e.g., visa letter). All efforts will be made to address your query within five working days. If your query needs attention at a higher level, the IF3 coordinator can be contacted through email at coordinatorif3@coai.in

Meeting Venue :
Sheraton Grand Pune Bund Garden Hotel
Raja Bahadur Mill Road
Pune- 411001
Marriott.com/PNQMD

Phone: **+91 90750 04267 (Sales Point of Contact) and +91 20 6641 1063 / 64 (Reservations)**
Email: Niloufer.Mahableshwarvala@sheraton.com and reservation.pune@sheraton.com
[We encourage sending an email with the subject "**3GPP meetings by IF3 Pune**", to receive an early response]

A block of rooms has been reserved for 3GPP delegates at special discount rates. Delegates traveling to the meeting are hereby requested to make use of this hotel block for stay during the meeting.

Room Rates:

Room Category	Single Occupancy	Double Occupancy
Deluxe	INR 8,900	INR 10,900
Club	INR 13,000	INR 14,000

Notes:
- The group check in time is 15:00 hours and check out time is 12:00 hours. Early check in/late checkout will only be possible subject to availability
- Room rates are inclusive of applicable GST prevailing during the preparation of this invitation.

Room Inclusions:
- Buffet breakfast & Buffet Lunch for residential guests at a designated venue
- Complimentary access to swimming pool and health center
- Complimentary Wi-Fi access at rooms
- 10% discount on food and soft beverages consumed at the hotel
- Club rooms allow complementary access to the club lounge, and cocktail served during select hours

Reservation Link:
Hotel reservation link for the **3GPP RAN5#86 Meeting**

Cut-off Date:
The 3GPP block rates will be available *until 18:00 Hrs., IST on 10 Jan 2020*, or until they are all run out – whichever happens first. Please make your reservation before the cut-off date to ensure hassle free booking. Rates may be significantly higher after the cut-off date, and is subject to availability.

Cancellations:
Since the rooms are reserved as part of a meeting block, **cancellations made after Feb 07 will attract penalty**. Please note that COAI, IF3 and the 3GPP are not responsible for reservation confirmations, cancelled or changed reservations, or no-shows.

Visa aspects:
You may be required to obtain a visa for admittance into India. As of date, India allows citizens from most countries to apply and secure an e-Visa. This is a convenient process, and covers citizens from most countries. Please check with the Indian embassy website of your country for more information.

In case you need an invitation letter from COAI for visa purpose, **please complete the details in the Visa Section of the Indian Friends of 3GPP main page**. It is necessary that you book the hotel first, and cite the hotel booking reference number in the invitation request. Letters will be processed within five working days of receiving your request. Do ensure that your requests reach us before **05 Feb 2020**. **Please do not contact ETSI or the meeting chairman for visa letters.**

Airport:
Pune Airport (IATA: PNQ)
This airport serves several domestic and few international carriers and is close to the city.

Chhatrapati Shivaji Maharaj International Airport (IATA: BOM)
This airport serves several international carriers but is in the neighboring city of Mumbai.

Please refer to the Wikitravel link and Wikipedia link for details. Both the airports have airport taxies and radio taxies that can be used for travel. The Sheraton Pune hotel can also be contacted to arrange for pickup and drop at special discounted rates.

- Transportation from Sheraton to Pune Airport will be charged additionally if required at INR 2000 per car per way plus 12% taxes.
- Transportation from Pune to Mumbai airport will be charged additionally if required at INR 9500 per car per way plus 12% taxes.

Wireless LAN:
This will be a paperless meeting. Meeting coordinators will provide and administer a Wireless LAN for document distribution. Please be sure to bring your wireless LAN card to the meeting.

Mobile Coverage:
There is GSM, CDMA, HSPA and LTE coverage in India.

Time Zone:
Indian Standard Time (IST)
GMT +5:30

Voltage:

Please be sure you have the correct adapter. Voltage converters will <u>not</u> be provided at the meeting. India's A/C supply is 230V-50Hz. The plug is a "Type D." The image below is a visual representation of the adapter you will *need* if your equipment does not have the correct plug.

About Pune:

Pune, the second largest city in the Indian state of Maharashtra, is also its cultural capital. It is also known as the *Oxford of the East* due to the presence of several well-known educational institutions. The city has emerged as a major educational hub in recent decades, with nearly half of the total international students in the country studying in Pune.

The climate of Pune is quite pleasant. Pune has three distinct seasons: summer, monsoon and winter. Pune has a hot semi-arid climate, bordering with tropical wet and dry, with average temperatures ranging between 20 and 28 °C (68 and 82 °F). And Pune experiences only three seasons: summer, monsoon, and winter. This city does not get very hot, even during peak summer the air is cool and even standing under a tree can give respite from the heat. However, as sunlight can be intense leading to skin tan and sun-burn, be sure to carry and use sunscreens (above SPF-30). The nights in Pune are significantly cooler than most other parts in this region owing to its high altitude.

Like many other fast-growing cities, Pune also has its traffic woes. Its roads can get very crowded during the peak hours of the day with motorcycles. This may be kept in mind while planning any travel inside the city.

Please don't hesitate to direct any questions regarding the logistical arrangements of this meeting to the Meeting Coordinators.